

# Instructions for the ASC X12 Type 3 Technical Report Public Review

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# 1 Introduction

ASC X12 invites the public to review specific ASC X12 technical reports prior to their publication.

The review is conducted using Internet resources located here:

- <http://forums.x12.org>

The remainder of this document will show how to submit your comments back to ASC X12.

## 2 How to Submit Comments

The public review site is composed of “pages”. The pages are composed of logical chunks. For example, each ASC X12 EDI segment is a single page.

### 2.1 Navigating the Forum Site

Go to <http://forums.x12.org> and reveal the titles of the TR3s:

▼ ASC X12 Type 3 Technical Reports | Active

**006020X280: 270/271**  
> [Health Care Eligibility/Benefit Inquiry and Information Response](#)

**006020X275: 275**  
> [Additional Information to Support a Health Care Claim or Encounter](#)

Click a title to display, for example, the following:

• [Read the Instruction Manual](#)

⊕ [006020X280 - 270/271 Health Care Eligibility/Benefit Inquiry and Information Response](#)

To comment on the TR3 in general, click on the title of the TR3. For the most part ASC X12 expects you to comment as close as you can to the actual content. For example, if you have a comment concerning appendix A. External Code Sources, click the top level “Plus” symbol to reveal additional pages:

• [Read the Instruction Manual](#)

▣ 006020X280 - 270/271 Health Care Eligibility/Benefit Inquiry and Information Response

- ┆ Preface
- ┆ + 1. Purpose and Business Information
- ┆ + 2. Transaction Set
- ┆ + 3. Examples
  - ┆ A. External Code Sources ← ●
  - ┆ + B. Nomenclature
  - ┆ C. EDI Control Directory
  - ┆ D. Change Summary
  - ┆ E. Industry Names
  - ┆ F. ASC X12 Code List/External Value Domain Harmonization

Then click on the name of the appendix to enter your comments.

Some of the tree content does not have a logical page for commenting. The node in that case is not an orange hyperlink. Click the “Plus” sign to reveal the pages within those sections:

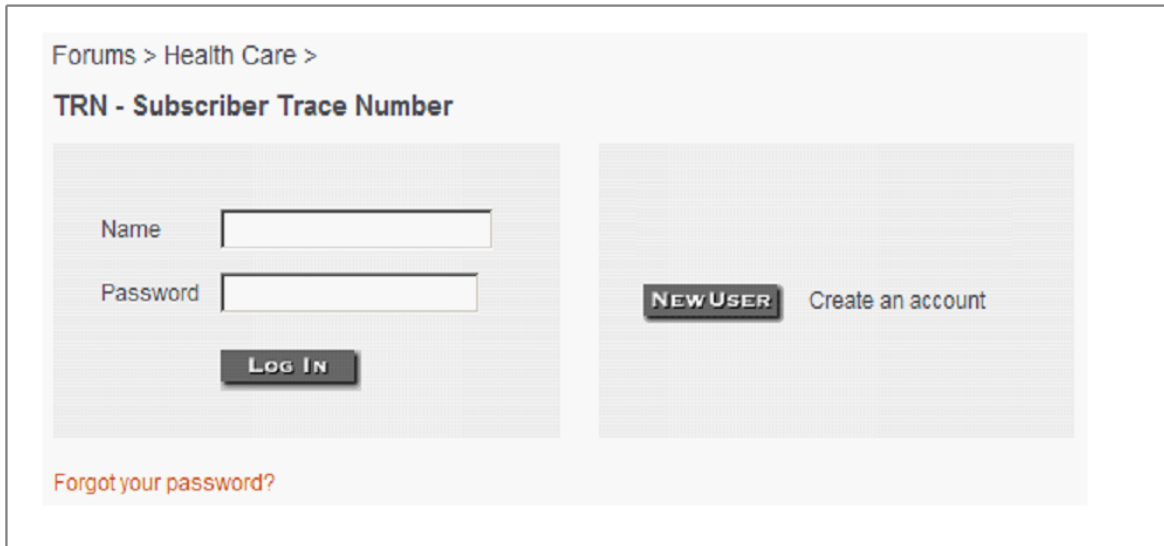
• [Read the Instruction Manual](#)

▣ 006020X280 - 270/271 Health Care Eligibility/Benefit Inquiry and Information Response

- ┆ Preface
- ┆ + 1. Purpose and Business Information
- ┆ ▣ 2. Transaction Set
  - ┆ 2.2. Implementation Usage
  - ┆ 2.3. Transaction Set Listing
  - ┆ ▣ 2.4. 270 - Segment Detail
    - ┆ ● → + Table 1 - Header
    - ┆ + Table 2 - Information Source Detail

## 2.2 Commenting

Select a TR3 and a page where you have a comment, for example, you may have a comment concerning the TRN segment for the Subscriber Trace Number. Click the “plus” signs to reveal Loop 2000C - Subscriber Level and then click the TRN - Subscriber Trace Number node to display the Log In page:



The screenshot shows a web interface for a forum. At the top, it says "Forums > Health Care >". Below that is the title "TRN - Subscriber Trace Number". The main area is divided into two sections. The left section contains a login form with two input fields: "Name" and "Password", and a "LOG IN" button below them. The right section contains a "NEW USER" button and the text "Create an account". At the bottom left of the form area, there is a link that says "Forgot your password?" in red text.

From the login screen display above, you can create an account. If you have participated in any ASC X12 public reviews in the last fifteen years, you probably have credentials to this site. If you have forgotten your user name or password, click **Forgot your password?** and enter your email address. If your email address is found, you will be emailed your credentials.

## 2.3 Three Sections

### 2.3.1 Top

After a successful login, the next screen is divided into three sections. The top section has links to the ASC X12 web site and buttons to: **Post** a new topic, **Options** to modify your profile, and **Logoff**.



The screenshot shows three buttons arranged horizontally: "Post", "Options", and "Logoff".

**Post** is covered below in 2.3.3.1 below. Click the **Options** button to display:

Option	Description
<b>Profile</b>	Edit your profile
<b>Email Notification</b>	Receive notification of new posts

To request email notification for any forum, click **Email Notification** and check the box on the next screen.

To edit your profile, click the **Profile** link to display:

All fields are required

Login name

First name

Last name

Password

Enter it twice

Email address

Full topic view  Yes  No

Reverse topic order  Yes  No

Email notification format  Non-digest  Digest  Digest/ZIPped

**Full topic view**

Each topic has one or more posts. When there are many posts within a topic, the posts can be displayed together. Select Yes for “Full topic view” for that type of display.

**Reverse topic order**

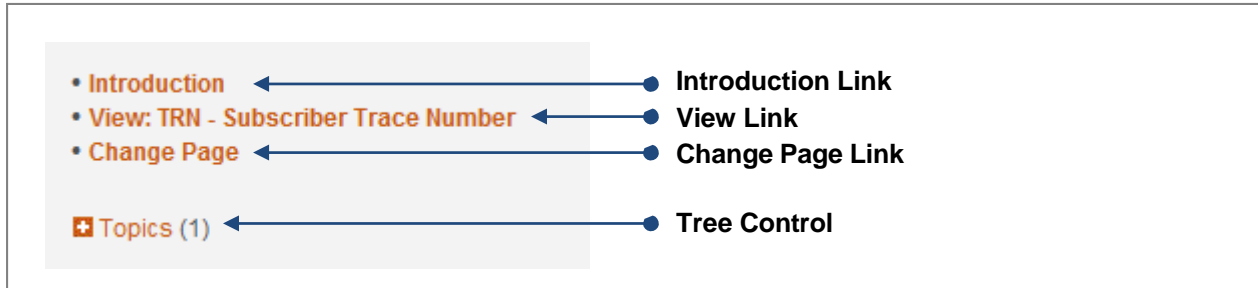
Select Yes to sort topics in reverse chronological order.

**Email notification format**

To have emails sent for each post: select Non-digest, to have all posts in a single email: select Digest, to have all posts emailed in a zip: select Digest/ZIPped.

### 2.3.2 Left

The left pane has three links and a tree control providing access to content displayed in the right pane.



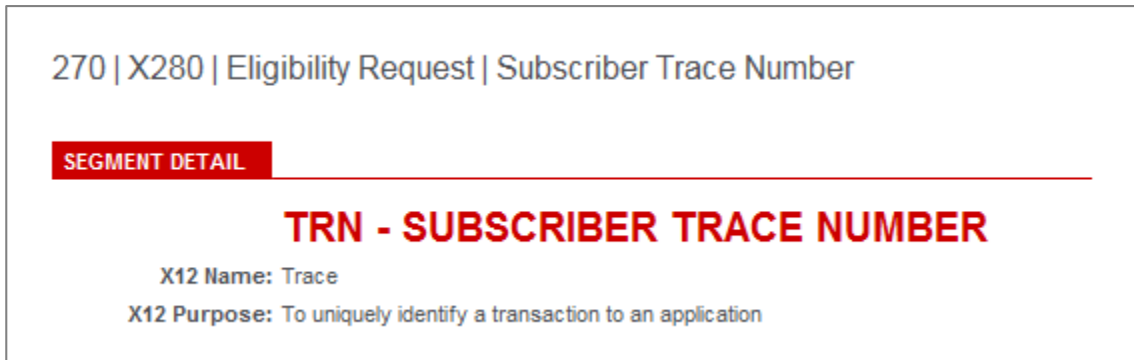
#### 2.3.2.1 Introduction Link

The **Introduction** link displays the initial page in the right pane providing your first and last name and one of many links to download this instruction manual:



#### 2.3.2.2 View Link

The **View:** link includes the name of the page and when clicked provides a web page view of the TR3's content for reference.

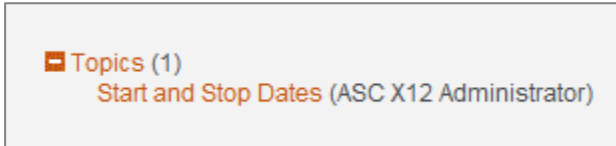


### 2.3.2.3 Change Page Link

The **Change Page** link redisplay the tree control for the TR3 allowing you to select a different section to comment.

### 2.3.2.4 Tree Control

Clicking the **Plus** sign or clicking the **Topics** link displays the topic selection tree:



The initial post in each conference provides the start and stop date for that conference.

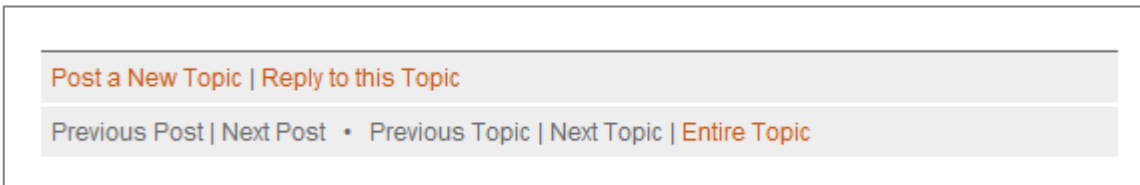
### 2.3.3 Right

The right side displays content based upon selections from the top or left panes.

#### 2.3.3.1 Post a New Topic

Before posting a new topic, read all of the topics already posted. It is better to agree or disagree to an existing topic than to provide redundant information.

To Post a New Topic, click the **Post** button in the top pane, or click the **Post a new Topic** link displayed in the right pane:



The form to submit new topics or replies is nearly identical, this is the form filled-in for a new topic:

Post a New Topic

---

**Topic Title**

- For **New Topics**, add a descriptive title.
- For **Replies**, add **Agree:** or **Disagree:** in front of the displayed topic title.

Element notes introduce the idea of a reference number

---

**Business Reason and Justification**

- For **New Topics**, include a detailed description with a business reason and justification for the change or addition that you are advocating.
- For **Replies**, include text explaining why you agree or disagree with the change or addition.

Notes on TRN02, 03, and 04 refer to the content of this segment as a reference number, but the segment name only refers to a trace number. I suggest changing the segment name or removing the "or reference" from the notes.

Post



Before posting, you are provided a preview of the message. If you are satisfied with the message, post it, otherwise cancel:

**Topic:** No Topic

**Conf:** Topics

**From:** Jane Doe (janedoe@janedoe.com)

**Date:** Monday, November 07, 2011

Notes on TRN02, 03, and 04 refer to the content of this segment as a reference number, but the segment name only refers to a trace number. I suggest changing the segment name or removing the "or reference" from the notes.

this message now, if you are satisfied with how it looks.

After posting the topic, the title appears in the left pane in italic followed by an indication that it is new:

*Element notes introduce the idea of a reference number* **NEW** (Jane Doe)

The italic and new indicators are removed after logging out.

### 2.3.3.2 Reply to this Topic

The form to submit new topics or replies is nearly identical, this is the form filled-in when replying to a topic:

Reply to the Current Topic

---

**Topic Title**

- For **New Topics**, add a descriptive title.
- For **Replies**, add **Agree:** or **Disagree:** in front of the displayed topic title.

Disagree: Element notes introduce the idea of a reference number

---

**Business Reason and Justification**

- For **New Topics**, include a detailed description with a business reason and justification for the change or addition that you are advocating.
- For **Replies**, include text explaining why you agree or disagree with the change or addition.

The segment names become unwieldy when they try to convey every possible permutation of a segment.

Reply

Note that the top of the form indicates the post is a reply, that the instruction to include the word Agree: or Disagree: was followed and the button at the bottom reads **Reply**. The use of Agree: or Disagree: makes it easy to categorize subsequent replies, for the ASC X12 committee members, the original poster, and any replier.

### 3.4 Additional Interface Features

When **Full topic view** is selected using the Profile option the right pane always displays the entire topic. Even if that selection is not made, there is a link to display the **Entire Topic**.

[Top](#) | [Post a New Topic](#) | [Reply to this Topic](#)

[Previous Post](#) | [Next Post](#) • [Previous Topic](#) | [Next Topic](#) | [Entire Topic](#)

**Title** Element notes introduce the idea of a reference number (1 of 2) • Read 6 times

**From** Jane Doe

**Date** Monday, November 07, 2011 10:24 AM

Notes on TRN02, 03, and 04 refer to the content of this segment as a reference number, but the segment name only refers to a trace number. I suggest changing the segment name or removing the "or reference" from the notes.

[Post a New Topic](#) | [Reply to this Topic](#)

[Previous Post](#) | [Next Post](#) • [Previous Topic](#) | [Next Topic](#) | [Entire Topic](#)

**Title** Disagree: Element notes introduce the idea of a reference number (2 of 2) • Read 1 times **NEW**

**From** Joe User

**Date** Monday, November 07, 2011 10:33 AM

The segment names become unwieldy when they try to convey every possible permutation of a segment.

The links for each post allow you to post a new topic, reply to any of the posts and to navigate from post to post. When replying to a reply, the tree in the left pane displays each reply indented under the one post above it. That way you can view the activity graphically for

- [Element notes introduce the idea of a reference number \(Jane Doe\) 11/7/2011](#)
  - [Disagree: Element notes introduce the idea of a reference number \(Joe User\) 11/7/2011](#)
  - [Agree: Element notes introduce the idea of a reference number \*\*NEW\*\* \(Jane Doe\) 11/7/2011](#)